

April 23rd, 2018 Board Meeting Agenda

In Attendance: Lisa, Linda, Jodi, Bjornda, Dan, Levi

Regrets: Mohammed, Boyd, Jessi, Marilyn

1. Call to Order – 5:36pm

2. Motion to Approve the Agenda, Levi

PASSED

3. Motion to Approval of Minutes, Jodi

PASSED

4. Motion to Accept Standing Reports, Bjornda

PASSED

- a. Library Manager Report –Borje will be asked to come look at lighting situation to give ideas for solution and quote
- b. BD & P
- c. HR & F no report
- d. TAB no representative

5. Motion to Accept Treasurer Report, Dan

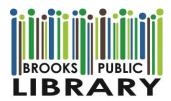
PASSED

- 6. Correspondence Accepted, Dan
 - a. Shortgrass Computer Refresh Grant and Capacity Grant Shortgrass will update 14 computers that are deemed unable to be upgraded for software with Microsoft. \$5000 reimbursement also being given from Shortgrass. Polled staff and patrons; special shelves that tilt, in adult, section allowing patrons that are in wheel chair or mobility challenged. Also improves lighting situation with shelves tilting. Need 130 shelves.
 - b. STEP and SRP Grants- no STEP Grant for us this year. Have wages fund to re-allot to fund summer reading program. Received Canada Summers job grant for assistant.

7. Old Business

- a. Policy review schedule status
 - i. Great work! HR&F has completed 3 of 4 policy reviews for the year and BD&P 3 of 7!
- b. New Facility/Fundraising updates
 - i. more furnishings have arrived the end is in sight!
 - ii. Movers arranged for some large relocations for May 29th, includes Lisa's office move to upstairs
 - iii. Fireplace follow up, Dan
 - iv. No responses to the RFP Lisa will revise dates, consult with local artists about wording, and reissue
- c. Genealogical Room
 - i. shelving is in GenSoc can move in anytime @
- d. 2018 Plan of Service
 - i. Draft presentation
- 8. New Business

Committee Chair:	
Library Manager:	



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- a. HR & F Policy none
- b. BD & P Policy
 - i. Motion to Approve C.2 Gifts and Donations, Bjorndaii. Motion to Approve Bylaw of Brooks Library Board, LeviPASSED
- c. HR & F to investigate ways to invest \$50,000 of the \$100,000 from the operational reserve account tabled, no HR&F meeting this month
- d. Jodi's last meeting @ Jodi gifted the board with yummy cupcakes!

9. Motion to Adjournment 7:27pm, Dan

Next Meeting: May 28th, 2018 @ 5:00 (due to auditor)

Committee Chair:	
Library Manager:	